

The Pinnacle Center

Last Minute Checklist for Brides

- ♥ Assemble emergency kit for bridal room including safety pins, aspirin, tampons, scotch tape, scissors, sewing kit and other sundries
- ♥ Fold and alphabetize name cards
- ♥ Make name cards and seating chart for head table
- ♥ Confirm delivery times with florist - typically after 2pm
- ♥ Confirm details with bakery - delivery after 2pm, list of items needing to be returned, and they must provide a cake box to take home anniversary layer and additional boxes for leftover cake
- ♥ Remind bridal party to have their identification with them in the bridal room for service staff to confirm drinking age
- ♥ Make arrangements for all centerpieces, gifts, decorations, alcohol etc. to leave the facility the evening of your reception
- ♥ Provide extension cords for any lighting you do on head, gift or cake table